

**Determination of Objection to Temporary Event Notices**  
**MERCHANT, 125-127 HIGH STREET, BRENTWOOD CM14 4RX**

# **APPENDIX B**

*Temporary Event Notification*

*17 July 2022*

*Acknowledgement dated 22 June 2022*



Ms Skotty Winwood

Date: 22nd June 2022  
Our Reference: 22/00103/LATEMP

Dear Ms Skotty Winwood,

**Licensing Act 2003 - Temporary Event Notice: 125-127 High Street Brentwood  
Essex CM14 4RX**

**EVENT on the 17th July 2022**

**ACTIVITIES: Provision of Late Night Refreshments and Regulated Entertainment**

**TIMES: 02:00 - 03:00**

**LOCATION: The Merchant**

**COMMENTS: To do late night food. Extend trading hours from 2am until 3am  
Saturday only on 16th July 2022 (into early hours of Sunday 17th July 2022) From  
2am to stop serving Alcohol and extend the service of soft drinks and food until  
3am (Saturday only) Food will be in take away boxes, Pizzas pre cut, condiments  
in sachets, disposable cups, food to be consumed on the premises only. All  
premises licence conditions will be adhered to during the TEN**

**CAPACITY: 300**

I am writing to acknowledge the receipt of the Temporary Event Notice for the above premise received in this department on 22nd June 2022

The fee of £21 has been receipted and paid with thanks.

If the Police or Environmental Health believe that allowing the premises to be used in accordance with the TEN will undermine the licensing objectives, they must give the premises user and the licensing authority an objection notice within the period of three working days following the day on which they received the TEN.

You will need to display a copy of this acknowledgment in a prominent position at the premises. It is your responsibility as the applicant to do this.

If the Acknowledgment letter is not displayed a constable or authorised officer may require the premises user or nominated person to produce a copy of it. A constable or authorised officer may, at any reasonable time, enter the premises to which a TEN relates. A person commits an offence if he/she fails, without reasonable excuse, to produce either a copy of the Temporary Event Notice or acknowledgment letter upon request, or intentionally obstructs an authorised officer exercising these powers.

A Temporary Event Notice maybe withdrawn by the premises user, giving the Licensing Authority no less than 24 hours notice before the beginning of the temporary event. Should you cancel an event, but fail to withdraw the notice, the TEN will still count towards the limited number available per premises and applicant.

Where a Temporary Event Notice acknowledged by the Licensing Authority is lost, stolen, damaged or destroyed, the premises user may apply to the Licensing Authority for a copy of the notice. Any such application must be accompanied by the prescribed fee of £10.50.

We have also attached at page 2 some safety guidance from our Health and Safety team around bouncy castles, should you be considering use of them at this event.

Should you have any queries with regard to the above, please do not hesitate to contact this office.

Yours sincerely

Paula Hammond

Licensing Technical Officer



## Bouncy castles and other play inflatables: Safety Advice

Serious incidents have occurred where inflatables have collapsed or blown away in windy conditions.

Simple precautions can help you avoid serious incidents, whether you supply or buy bouncy castles and inflatables, are hiring one for an event, or operate them.

Health and safety law applies to the supply, hire and use of inflatables for commercial purposes. It does not apply to private, domestic buyers and users.

The Health and Safety Executive have produced guidance that applies to inflatables devices used both outside and inside.

If you are intending to have a bouncy castle or a play inflatable at your event you need to have regard to the guidance which can be found using the following link:-

<http://www.hse.gov.uk/entertainment/fairgrounds/inflatables.htm>

The guidance details what you should do before you hire or buy a device and how it should be set up and used at the event. It is important to note that the guidance states:-

*'When the inflatable is being operated outside, use an anemometer to measure the wind speed at regular intervals. If one of these is not available, the inflatable should not be operated outside.'*

*'Do **not** use smartphone weather applications to measure wind speed as they do not take localised wind conditions into account'*

You need to ensure that you make suitable arrangements for the safe use of any bouncy castle or other play inflatable at your event.

